

MINUTES OF THE METRO POLICE AUTHORITY OF GENESEE COUNTY  
REGULAR BOARD MEETING HELD ON FEBRUARY 26, 2020

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METRO POLICE AUTHORITY OF GENESEE COUNTY BUILDING  
5420 HILL 23 DRIVE  
FLINT, MI 48507

The Regular Meeting of the Metro Police Authority of Genesee County was called to order by the Board Chair, Kay Doerr, on February 26, 2020, at 10:00 a.m. Kay Doerr welcomed everyone and asked Rae Lynn Hicks to lead the Pledge of Allegiance.

Kay Doerr requested that Janette MacAinsh to do a roll call of members present.

Present: Kay Doerr, David Krueger, Cory Bostwick, Tonya Ketzler, and Rae Lynn Hicks.  
Dennis Cramer, and Vane King were absent.

Also Present: Chief Matt Bade, Lt. Joel Grahn, Shawna Farrell (CPA), and Mundy Township Manager, Chad Young.

## **MINUTES**

Kay Doerr presented the minutes for approval. David Krueger made a motion to approve the minutes as written; Cory Bostwick supported the motion. Kay Doerr asked for a vote.

**MOTION CARRIED, unanimously.**

## **AGENDA**

Kay Doerr presented the agenda. David Krueger made a motion to approve the agenda as printed; Tonya Ketzler supported the motion. Kay Doerr asked for a vote.

**MOTION CARRIED, unanimously.**

### **I. Reports and Communications to the Authority**

Kay Doerr said that she has seen a lot of positive comments online about the Metro Police Authority and said kudos to management.

### **II. Business Items:**

#### **A. Departmental Activity.**

- 1. Summer Programs.** Chief Bade reported that Camp 911 would be moving taking place the week after school dismissal so that the activity would be fresh on the minds of students. Chief Bade said that Officers Pizzala and Abraham would be visiting each classroom prior to the end of school. Chief Bade said the program will be held on June 16 and June 17, and registration will be available online.

Chief Bade reported that in the past National Night Out has been held with Flint Township Police Department, which serves the Flint Township community, but doesn't draw the Mundy Township and Swartz Creek residents. Chief Bade reported that this year, National Night Out would be held simultaneously with the annual Open House and is scheduled for August 4<sup>th</sup>, 2020, from 5:00 p.m. – 8:00 p.m. Tonya Ketzler alerted Chief Bade to the fact that August 4<sup>th</sup> is Primary Day for elections. There was Board discussion about moving the event to Wednesday, or to go ahead as scheduled. Chief Bade said he would revisit the issue at the next meeting.

2. **Opioid Stakeholder Program.** Kay Doerr said she was pleased that Metro could host this event run by U of M Research with attendees from the Medical Examiners' office, Sheriff's Department, Families Against Narcotics, as well as FANG.
3. **Hiring Process.** Lt. Grahn reported that oral interviews were finished, and of the 9 interviewed, they had 2 candidates; 1 for full-time, and 1 for part-time who they would get working with a FTO for possible full-time hire later this year. Lt. Grahn also reported that a part-time clerical person was also being hired to help with coverage during sick/personal/vacations time off, and when the office gets busy.
4. **Website Security Certificate.** Janette MacAinsh reported that a security certificate had been purchased and installed which provided an extra layer of security to the department website as evidenced by the "lock" in the Windows search box. Janette MacAinsh added that this will be beneficial for the online registration process for Camp 911.

## **B. Financials.**

Shawna Farrell the Profit & Loss Budget vs Actual for January 2020. Shawna Farrell said that some line items are over because of billing. Shawna Farrell reported that the department is behind on the receipt of ordinance fines. Shawna Farrell also she was watching the K9 expenses as well as equipment repairs and maintenance accounts, and grounds. Shawna Farrell said that the grounds budget was for plowing and mowing, but Chief Bade added that they have had to salt the parking lot. Chad Young asked Chief Bade when the contracts end with a possibility of some cooperative

Kay Doerr asked for a vote on the January budget. Tonya Ketzler made a motion to accept the January 2020 budget; Rae Lynn Hicks supported the motion.

Janette MacAinsh reminded the Chair that a roll call vote was required that should include the transaction list. Tonya Ketzler amended her motion to accept the January 2020 financials that included the transaction list; Rae Lynn Hicks seconded the motion. Kay Doerr asked Janette MacAinsh to do a roll call vote:

David Krueger – Yes  
Cory Bostwick – Yes  
Dennis Cramer – Absent

Tonya Ketzler – Yes  
Ray Lynn Hicks – Yes  
Kay Doerr – Yes

## **MOTION CARRIED.**

- 5. FANG/GAIN Reports.** Kay Doerr said Dennis Cramer was absent from the meeting. Chief Bade said the January 2020 FANG activity report was included with the board packet.
- 6. Fundraising.** Chief Bade said they checked the account and would be short on some fund to pay for the dinner. Chief Bade said he would also reach out to McGraw, Morris who have said they would like to make a donation. Chief Bade reported that the funds for the K-9's is slim right now. Shawna Farrell added that donations had been made last year that covered nearly everything, but starting 2020 there is \$531 in the K-9 fund. Chief Bade said he would reach out to Kevin Kilby's office. Chief Bade added that the fundraiser that was held at Hank and Don's raised a lot of money for the K-9's. David Krueger added that they are happy to do that kind of fundraising.

## **PUBLIC COMMENT**

Chad Young thanked the Chief, staff, and Board for making the policy change to make the training room available. Chad Young said he had attended a meeting put on by the Genesee County Metropolitan Planning Commission particular to negotiating waste hauling contracts. Chad Young added that it was a great room, great upgrade, and everyone was impressed with the facility. Chad Young said he thinks it reflects amazingly on Metro Police. Chad Young also praised the Chief and staff on the department responsiveness in particular regarding some truck traffic on Maple Ave. Chad Young said it had resulted in some immediate responsiveness from the other side, and is cautiously optimistic about progress that could not have happened without the response by Metro Police. Chad Young said that one of the projects by the Genesee County Road Commission this year will be doing some reconditioning of Hill Road, from Torrey Road over to Van Slyke. Chad Young added that he does not have details about how traffic flow may be impeded, but the concern will be for ease of access by Metro Police. Chad Young said that he will pass along the details as he gets them.

Kay Doerr added that a round-a-bout would also be happening at Linden Road and Grand Blanc Road. Chad Young added that they would also be closing down the Grand Blanc Road bridge.

## **BOARD COMMENT**

Rae Lynn Hicks asked if everyone was ready for the Coronavirus and what will happen with the staff if it comes.

Kay Doerr addressed the subject saying that through Homeland Security, and other management stuff, there is a pecking order of who gets and when. Kay Doerr added that there was a lot of action going on with the Health Department who has the job of managing those people who will be quarantined at home when they return from travel. Kay Doerr said it will be interesting to see what happens

Cory Bostwick said the President was talking about it tonight at 6:00.

Chief Bade said that Metro has respirator and surgical type masks, but he would rely on Homeland Security, and the Health Department for direction. Kay Doerr added that the CDC would also be responding, although it will be tough because of the cuts that have been made.

Tonya Ketzler said that historically there was a plague in the 1820's, a plague in the 1920's, and here we are. Kay Doerr said we hopefully will be a little better able to respond to it at this point.

Chief Bade told everyone to drive safely going home.

Shawna Farrell said that there would be an audit happening at the next board meeting.

Cory Bostwick said she was going to give Dennis Cramer a shout out. Cory Bostwick said that Dennis is a great chili maker, and Swartz Creek Fire Department had a chili cook off, and he was one of the contestants, and she and her husband thought his was the best.

David Krueger wanted to mention that he thinks the Ring technology being used at the Swartz Creek office now, should be used as a selling point when discussing the Authority with other departments, and the cost savings of not having to have someone sitting in the office.

Kay Doerr said she would not be able to be at the next meeting, and would be in Ann Arbor working with the opioid dashboard team.

Rae Lynn Hicks asked Chief Bade if the Ring is actually working, and added that she has not heard any negatives, and asked if anybody has used it. Chief Bade said it is working, and confirmed that it has been used.

Rae Lynn Hicks also added that the Women's Club is also having their annual chili dinner on March 6<sup>th</sup> if anybody wants to come, and said that she has tickets which would also be available at the door.

Tonya Ketzler said she had had an opportunity to have an experience with Metro involving an accident. Tonya Ketzler said the female officer was spot on, and she was very impressed with her, and also being able to go online and get her report. Tonya Ketzler added that it was seamless.

Tonya Ketzler also mentioned that 2 years ago there was a strategic plan, and believed it had not been addressed since then. Chief Bade said that Metro had never heard back from the facilitator who was going to prepare something, but there had been no contact. Tonya Ketzler said she would look into it.

## **ADJOURN**

Tonya Ketzler made a made a motion to adjourn; David Krueger seconded the motion.

**MOTION CARRIED**, unanimously.

Meeting adjourned 10:42 a.m.