

MINUTES OF THE METRO POLICE AUTHORITY OF GENESEE COUNTY
REGULAR BOARD MEETING HELD ON MAY 22, 2019

METRO POLICE AUTHORITY OF GENESEE COUNTY BUILDING
5420 HILL 23 DRIVE
FLINT, MI 48507

The Regular Meeting of the Metro Police Authority of Genesee County was called to order by the Board Chair, Kay Doerr on May 22, 2019, at 10:07 a.m. Kay Doerr welcomed everyone and asked Tonya Ketzler to lead the Pledge of Allegiance.

Kay Doerr requested Janette MacAinsh to do a roll call of members present.

Present: Kay Doerr, Cory Bostwick, Dennis Cramer, Rae Lynn Hicks, Tonya Ketzler and Vane King. David Krueger was absent.

Also Present: Chief Matt Bade, Lieutenant Joel Grahn, Shawna Farrell, Adam Zettel, and Chad Young.

MINUTES

Kay Doerr requested a motion to approve the minutes from the last meeting. Tonya Ketzler made a motion to accept the minutes as presented; Cory Bostwick supported the motion. **MOTION CARRIED**, unanimously.

AGENDA

Kay Doerr presented the agenda for approval. Dennis Cramer made a motion to approve the agenda; Tonya Ketzler supported the motion. **MOTION CARRIED**, unanimously.

1. AUDITOR'S REPORT

Kay Doerr turned the meeting over Ashley Frase and Stacey Reeves from Plante & Moran, PLLC. Stacey Reeves reported that the audit went well. Ashley Frase went over items from audit report. Stacey Reeves reported that there were no significant issues and no deficiencies were identified. Tonya Ketzler made a motion to accept the auditor's report; Rae Lynn Hicks supported the motion. There were additional comments from Board members. **MOTION CARRIED**, unanimously.

2. DEPARTMENTAL ACTIVITY

- a. **Offense Activity.** Lt. Grahn reported that as of the end of April, the total offense count was higher than last year in the number of complaints and arrests. Lt Grahn also reported that the traffic officer self-initiated calls can be credited for an increase as well.
- b. **Home Town Days/Camp 911.** Chief Bade said Home Town Days is a big event for Swartz Creek and Metro Police. Chief Bade reported that the Swartz Creek satellite office would be used as incident command through Saturday night. Lt. Grahn reported that the Camp 911 flyer, and forms for the website were completed and would be at the Mundy Township and Swartz Creek offices.

- c. **Police Protection Units (PPUs).** Chief Bade reported that he, Lt. Grahn, and Shawna Farrell had a meeting to get the PPU's in place and work toward a budget. Chief Bade added that they were looking at workload and staffing levels due to an increase in the call volume. Vane King added that the Auditors brought up the fact that the Authority is using a higher rate of funding which will have an impact on PPUs.
- d. **Board Member Identification.** Chief Bade reminded the Board to stay after the meeting to have their pictures taken for their Metro ID.

3. BUDGET

Kay Doerr turned the meeting over to Shawna Farrell regarding the budget. Shawna Farrell went over the Profit & Loss Statement and transaction list explaining that some items were high mostly due to timing of when the payment was made. Tonya Ketzler made a motion to accept the budget report as presented; Dennis Cramer seconded the motion. **MOTION CARRIED**, unanimously.

4. CHIEF CONTRACT

Kay Doerr presented the Chief's contract. There was Board discussion about what kind of raise the officers and command received with their new contracts, and whether an increase had been budgeted. Shawna Farrell responded that it had not been budgeted but it would only be for a half year increment. There was also Board discussion about the need to renew in the middle of the year instead of the beginning of the year. Kay Doerr asked the Board if they wanted to leave the terms in place and extend it for a year. Dennis Cramer made a motion to keep it in place for the coming year; Cory Bostwick seconded the motion. Shawna Farrell suggested that the contract be changed to a calendar year and kept the same through December 31st to make it easier to figure into the budget. Dennis Cramer amended his motion to change the terms of the time frame of Section 8 from June to a calendar year. Adam Zettel pointed out the Agreement would require negotiations and an addendum by Kevin Kilby to change the contract to the year-end before the June meeting and to negotiate terms with Chief Bade. The motion was restated to request Mr. Kilby to add an addendum to change the time frame to the end of the year by Dennis Cramer; Cory Bostwick seconded the motion. Vane King said he thought it would be at least fair to give the Chief what the officers received. **MOTION CARRIED**, unanimously.

Shawna Farrell asked if the Board would go back to the budget item for the approval of the check register that is attached to the budget report. Shawna Farrell explained that it was one of the items that came up during the audit and wanted to make sure that when the motion is made that it includes the check register. Tonya Ketzler made a motion to approve the check register and budget report; Rae Lynn Hicks seconded the motion. **MOTION CARRIED**, unanimously.

Tonya Ketzler suggested that in the future the wording be changed from budget to financials.

5. FANG/GAIN REPORT

Dennis Cramer said that he had nothing to report on GAIN. Dennis Cramer said the next FANG meeting is on June 20th. Kay Doerr pointed out that the legislation regarding forfeitures had passed and it will have an impact on law enforcement.

6. FUNDRAISING COMMITTEE

Tonya Ketzler reported that the committee had a meeting and decided to purchase striped outfits and will attend events already happening and talked about having a placard and titling their group, "Working the Corner for Community Policing". Tonya Ketzler said they don't want to burden staff and right now they're trying to make it as fun as possible. Chief Bade said he had already prepared something for them to hand out and asked if they would also be doing recruitment for the MVP program. Tonya Ketzler and Rae Lynn Hicks requested a list of the events that are scheduled.

PUBLIC COMMENTS

Chad Young said he had a CIA meeting this morning and thanked Chief Bade for being there as well as Tonya, Kay and Adam. Chad Young reported that Mundy Township was about to close the 2.5-million-dollar bond sale at the end of the month and that the start to work order has been given to the contractor. Groundbreaking is set for June 18, 2019, at 2:00 p.m.

Adam Zettel said that he believes this partnership is outstanding. Adam Zettel added that this is one product, but they also share services where the Township has a lot of capacity the City now has by virtue of that agreement. Mr. Zettel added that with the established DPW on the City's side, there may be ways to participate in sharing services and improving life. Adam Zettel said it is working really well and encouraged Board members to share their experience about how cooperation can work. Adam Zettel reported that they are starting an in-house training program for all officials, and asking their members to attend other meetings of other Boards and Commissions around the County to network, engage, and see how things function.

Bob Plumb said on behalf of the MVP's he thanked the fundraising committee for their involvement and getting more participants.

BOARD COMMENT

Tonya Ketzler reported that there is a lot of motorcycle traffic noise on Wednesday nights on Hill Rd due to the Scooters Bike Night events.

Dennis Cramer said he wanted to reiterate the importance of safe protocols and software in place. Dennis Cramer said the audit review was great and transparency is number 1, and he invited everyone to the cage tomorrow night at 7:00 p.m. for a dedication ceremony for the unveiling of the wall of honor for Swartz Creek area veterans.

Cory Bostwick thanked everyone for the audit and thanked Shawna. Cory Bostwick also offered her thanks for the work done on the MVP brochure. Cory Bostwick said that the MVP program is close to her heart. She said her dad was in the first group many years ago when it was Mundy Township Volunteer Police. She said it was a great program and she was passionate about getting it going.

Rae Lynn Hicks said it was a great audit especially for a new organization with a good result, and that it makes her feel good about being part of the Board.

Chief Bade said he also wanted to say that Shawna does a phenomenal job and that he relies on her every week.

Chad Young wanted to add one thing to Mr. Cramer's concern. Chad Young said that Genesee County was under the spotlight for the ransomware situation. Mr. Young said that the Township, City, and Metro Police all use I.T.Right, and after the situation with the County, both he and Adam Zettel reached out to I.T.Right who reported that they actively monitor for prevention, have software in place, and do active backups for recovery which seemed to be missing in the Genesee County case. He said they also do remote, off-site backups so that they could have everything back up and running within 24 hours.

Kay Doerr said she appreciates seeing the Chief and Lt. out at different organizations like the Prevention Coalition meeting. Chief Bade said he just signed an Agreement to become a partner with the Prevention Coalition. Kay Doerr added that they should all keep in mind that they are always Ambassadors for the Authority because there is a lot of misinformation out in the public.

Dennis Cramer made a motion to adjourn; Tonya Ketzler seconded. MOTION CARRIED.

Meeting adjourned 11:32 a.m.